COVERNOR

EMPLOYEES' RETIREMENT SYSTEM

OFFICE OF THE PUBLIC DEFENDER

PUBLIC UTILITIES COMMISSION

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND



STATE OF HAWAII DEPARTMENT OF BUDGET AND FINANCE

P.O. BOX 150 HONOLULU, HAWAII 96810-0150 GEORGINA K. KAWAMURA DIRECTOR

> STANLEY SHIRAKI DEPUTY DIRECTOR

ADMINISTRATIVE AND RESEARCH OFFICE BUIDGET, PROGRAM PLANNING AND MANAGEMENT DIVISION FINANCIAL ADMINISTRATION DIVISION

September 9, 2004

FINANCE MEMORANDUM

MEMO NO. 04-15

TO: All Department Heads

FROM: Georgina K. Kawamura

Director of Finance

SUBJECT: Report on Non-General Fund Information

In accordance with Section 37-47, HRS, the Department of Budget and Finance is compiling a report on all non-general fund accounts for submittal to the 2005 Legislature.

Please complete the attached form (Form 37-47) concerning non-general funds. Make copies of the form and use additional sheets if necessary. The form can also be provided in Excel format and is available for download at:

http://www.state.hi.us/budget/bppmforms.htm#nongeneralfund.

Your response should be submitted by December 1, 2004, to the following address:

Mr. Neal Miyahira, Administrator Budget, Program Planning and Management Division Department of Budget and Finance 250 S. Hotel Street, Room 301 Honolulu, Hawaii 96813

Please submit four paper copies and one electronic copy (PDF, Microsoft Word or Excel formats) of all completed forms.

Please have your staff contact Mr. Neal Miyahira, Administrator of the Budget, Program Planning and Management Division, at 586-1530 if there are any questions. Thank you for your cooperation with this request.

Attachment

Report on Non-General Fund Information

for Submittal to the 2005 Legislature

Department:		Date: Prepared by: Phone:	
Name of Fund: Legal Authority: Fund Type (MOF): Approp. Acct. No.			
Intended Purpose:			
Current Program Activ	vities:		

Financial Data		
	FY 2004	FY 2005
Beginning Cash Balance		
Beginning Encumbrances		
Revenues		
Expenditures		
Transfers (List Each Transfer by JV# and Date)		
Net Total Transfers		
Amount Derived from Bond Proceeds		
Ending Cash Balance		
Amount Required for Bond Covenants as of 7/1/04		
Amount held in Certificates of Deposit, Escrow		
Accounts, or Other Investments as of 7/1/04.		

Form 37-47 2005.xls